



Government of India  
Ministry of Ayush



प्रामाणिकः प्रामाद्यन्तजम्  
National Commission for  
Indian System of Medicine



ALL INDIA INSTITUTE  
OF AYURVEDA



**Ayurveda Everyday, Ayurveda Everywhere**

**Standard Operating Procedure (SOP)  
for Submit Your Activity In**

**The Ayurveda day Microsite**

## Standard Operating Procedure (SOP) for submit your activity in “The Ayurveda Day Microsite.”

Step 1: Please open the Ayurveda day Microsite : <http://ayurvedaday.in>



Step 2: Click on “Submit Your Activity” Button :



# Standard Operating Procedure (SOP) for submit your activity in “The Ayurveda Day Microsite.”

**Step 3: For “New Registration” Please click on Add New User (If You Have User Id & Password then Login as mentioned in Step 5 )**

Ayurveda proposes the paradigm shift from - Ayu to Deeraghayu, Deeraghayu to Sukhayu and Sukhayu to Hitayu. "Ayurveda Proposes the p

HOME ABOUT OBJECTIVE AYURVEDA DAY 2022 ACTIVITIES BY CENTRAL MINISTRIES UPCOMING EVENT DOWNLOADS  SUBMIT YOUR ACTIVITY

### Login Now

Username\*

Password\*

Remember me

[Lost your password?](#)



**Step 4: Fill all the details given in Form and Save it :**

**Note:**

- **Fill Email Id in Username Field.**
- **Password must be contains min 8 character (Alphanumeric & symbols) are mandatory.**

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### Add New User

User Name \*  Email \*  Password \*

Phone Number \*  Institute Name \*



# Standard Operating Procedure (SOP) for submit your activity in “The Ayurveda Day Microsite.”

## Step 5: Login Page (If You Have User Id & Password)

HOME ABOUT OBJECTIVE AYURVEDA DAY 2022 ACTIVITIES BY CENTRAL MINISTRIES UPCOMING EVENT DOWNLOADS **SUBMIT YOUR ACTIVITY**

### Login Now

Username\*

Password\*

**LOGIN** **BACK**  Remember me

[Lost your password?](#)

**ADD NEW USER**

## Step 6: After Login, Fill all the details given in Form and Save it, for activity submission :

**ADD NEW USER**

### Submit Activity Details

Activity Title \* test title Activity Date \* 09/15/2022 Activity Theme \* test theme

Activity Youtube Video Url (Optional) https://www.youtube.com/test Activity Type \* test People Participated \* 10

Activity Summary test summary

## Standard Operating Procedure (SOP) for submit your activity in “The Ayurveda Day Microsite.”

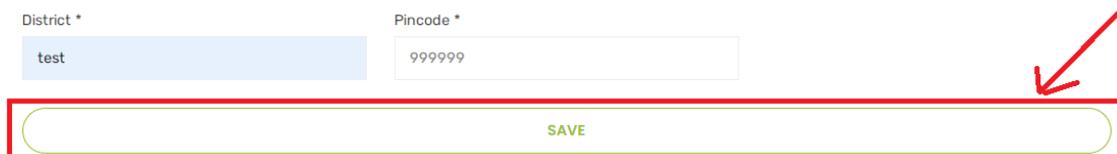
Activity Images (Optional)  
\* Image should be jpg , jpeg and png format only.

Images 1  test1 - ...y (2).PNG    Images 2  test1 - ... (3).PNG    Images 3  test1 - Copy.PNG    Images 4  test1 - ... (3).PNG

Organization \*     Name Of Organization \*     Address \*

Country \*     Town / City \*     State \*

District \*     Pincode \*



Activity Title	Mention the name of your activity.
Activity Date	Mention the date when your acitvity perform.
Activity Theme	Describe the purpose of your Activity
Activity Youtube Video URL	If you create any video regarding this activity then upload in youtube and after copy your youtube video link and upload it here.
Activity Type	Mention the tpye ex: any quiz, game, dance etc
People Participated	No. of people who participate in this activity.
Activity Summary	Descibe the whole process of your activity.
Activity Images	Activity related images upload here.
Organization	Select the Organization like (Central, state etc) by dropdown.
Name of Organization	Name of the organization who organize this activity.
Address	Mention the complete address where activity perform
Country	Mention the Country's Name
Town/City	Mention the Town/City
State	Mention the State
District	Mention the District
Pincode	Mention the Pincode

## Standard Operating Procedure (SOP) for submit your activity in “The Ayurveda Day Microsite.”

**Step 7: After Save, You can check your submitted activity under Save Button.**

**SAVE**

Show  entries

ID ↑↓	Title ↑↓	Theme ↑↓	Youtube video Url ↑↓	Type ↑↓	People Participated ↑↓	Summary ↑↓	Org Name ↑↓	Org Type ↑↓	Address ↑↓	State ↑↓	City ↑↓	District ↑
No data available in table												

Showing 0 to 0 of 0 entries

# Thank You